

## TOWN OF WOODWAY FEE SCHEDULE – EFFECTIVE OCTOBER 17, 2017

A.	BUILDING/PERMIT FEES	FEE	
1-A.	Building Permit Fee, Based on Total Valuation (includes swimming pools game courts, and demolition permits)	Total Value	Fee
		\$1 to \$2,000	\$85
		\$2,001 to \$25,000	\$85 for the first \$2,000 plus \$17.50 for each additional \$1,000 or fraction thereof
		\$25,001 to \$50,000	\$487.50 for the first \$25,000 plus \$12.60 for each additional \$1,000 or fraction thereof
		\$50,001 to \$100,000	\$802.50 for the first \$50,000 plus \$8.75 for each additional \$1,000 or fraction thereof
		\$100,001 to \$500,000	\$1,240 for the first \$100,000 plus \$7 for each additional \$1,000 or fraction thereof
		\$500,001 and up	\$4,040 for the first \$500,000 plus \$6 for each additional \$1,000 or fraction thereof
1-B.	Fence & Retaining Wall Permit – fee includes plan review, permit, & 2 inspections	Based on valuation (as calculated above) with a maximum fee of \$150 plus \$25 operational fee	
1-C.	Demolition Permit	Based on valuation (as calculated above) with a minimum fee of \$250	
2.	Plan Check Fee	65% of Building Permit fee	
3.	Additional Building, Plumbing, or Mechanical Plan Review Required by Changes, Additions or Revisions to Plan	\$120/hour, minimum 1/2 hour	
4.	State Building Code Council Fee	\$4.50 on all building permits, including swimming pools, game courts, demolitions, retaining walls, and fences	
5.	Building Permit Operational Fee, Based on Total Valuation (applicable to new building permits and permit extensions; excludes fence and wall permits – see item 1-B)	Total Value	Fee
		<\$10,000	\$25
		\$10,000--\$250,000	\$125
		>\$250,000	\$250
6.	Mechanical Permit--New SFR	\$175 up to 2,000 sq. ft.	
		\$275 for 2,001--3,000 sq. ft.	
		\$375 for 3,001--4,000 sq. ft.	
		\$475 for 4,001--6,000 sq. ft.	
		\$575 for 6,001 sq. ft. and up	
7.	Plumbing Permit--New SFR	\$175 up to 2,000 sq. ft.	
		\$275 for 2,001--3,000 sq. ft.	
		\$375 for 3,001--4,000 sq. ft.	
		\$475 for 4,001--6,000 sq. ft.	
		\$575 for 6,001 sq. ft. and up	
8.	Mechanical & Plumbing Permits--Remodels (based on number of fixtures)	\$75 for 1 fixture	
		\$125 for 2 to 4 fixtures	
		\$175 for 5 to 7 fixtures	
		\$225 for 8 to 10 fixtures	
		\$275 for 11 to 15 fixtures	
		\$325 for 16-20 fixtures	
\$375 for 21+ fixtures			

9.	Inspections	Two inspections per category included in Building Permit fee	
10.	Re-Inspection Fees Assessed Under 108.8	\$120/hour	
11.	Other Building, Plumbing, or Mechanical Inspection Fees Not Listed	\$120/hour	
12.	Moving of Building	\$75 plus deposit if necessary	
13.	Installation of a Moved Residential Structure onto a New Site, Including the Foundation, Water Hookup and the Building Drain Connection	\$250	
14.	6-Month Extension of Expired Building Permit	1/2 of original building permit fee, plus operational fee; Additional plan review fees may be due, if deemed necessary by the Building Official	
15.	6-Month Extension of Expired Plumbing and Mechanical Permits	1/2 of original permit fee	
16.	6-Month Extension of Expired Clearing & Grading Permit	1/2 of original permit fee; Additional plan review fees may be due, if deemed necessary by the Town Engineer	
17.	Stormwater Capital Facility Charge – for new Single-Family Residences only	Monthly stormwater service charge for the applicable zone district times the number of months having passed from July 1, 2007 to the time of building permit issuance, provided that the charge shall be calculated on a maximum number of 180 months.	
		Zone District	Monthly Charge
		UR	\$12.81
		R14.5	12.49
		R43	16.40
		R87	18.94
18.	Metro Side Sewer Fee - Shown on Exhibit A	\$1,070, adjusted annually	
19.	Tributary Lot Fee - Shown on Exhibit B	\$914, adjusted annually	
20.	Fire Department Building Permit Plan Review	\$94; applicable to new houses and projects adding more than 500 sq. ft. of living space	
21.	Residential Fire Suppression (Sprinkler) 13-D System – fee includes plan review, permit, & 2 inspections	1-30 heads	\$561
		31+ heads	\$561 plus \$3/head in excess of 30
22.	Voluntary 13-D Systems in residences when not otherwise required	\$187	
23.	Underground Fuel Tank Removal/Decommission	\$100	
24.	All Other Fire Department Fees	\$187/hour, 1 hour minimum	
25.	Code Interpretation	\$100 plus costs	
26.	Review of Building Official's Decision	\$150 per application	

27.	Grading Plan Review Fees	Up to 50 cubic yards	Actual engineering review costs
		51 to 100 cubic yards	\$47.00 plus actual engineering review costs
		101 to 1,000 cubic yards	\$74.00 plus actual engineering review costs
		1,001 to 10,000 cubic yards	\$98.50 plus actual engineering review costs
		10,001 to 100,000 cubic yards	\$98.50 for the first 10,000 cubic yards, plus \$49.00 for each additional 10,000 yards or fraction thereof plus actual engineering review costs
		100,001 to 200,000 cubic yards	\$539.50 for the first 100,000 cubic yards, plus \$26.50 for each additional 10,000 cubic yards or fraction thereof plus actual engineering review costs
		200,001 cubic yards or more	\$804.50 for the first 200,000 cubic yards, plus \$14.50 for each additional 10,000 cubic yards or fraction thereof plus actual engineering review costs
28.	Grading Permit Fees	Up to 50 cubic yards	\$47.00
		51 to 100 cubic yards	\$74.00
		101 to 1,000 cubic yards	\$74.00 for the first 100 cubic yards plus \$35.00 for each additional 100 cubic yards or fraction thereof
		1,001 to 10,000 cubic yards	\$389.00 for the first 1,000 cubic yards, plus \$29.00 for each additional 1,000 yards or fraction thereof
		10,001 to 100,000 cubic yards	\$650.00 for the first 10,000 cubic yards, plus \$132.00 for each additional 10,000 cubic yards or fraction thereof
		100,001 cubic yards or more	\$1,838.00 for the first 100,000 cubic yards, plus \$73.00 for each additional 10,000 cubic yards or fraction thereof
29.	Additional Grading Plan Review or Review of Specialized Reports Required by Changes, Additions or Revisions to Approved Plans	The greater of \$120/hour (minimum 1/2 hour) or actual engineering review costs	
30.	Storm Drainage and Erosion Control Facilities and Inspections and Plan Review	The greater of \$120/hour or actual engineering review costs	

<b>B.</b>	<b>RIGHT-OF-WAY PERMITS</b>	<b>FEE</b>	
1.	Right-of-Way-- Homeowner	\$125 + costs (includes one ROW inspection)	
2.	Right-of-Way--Minor Utility	\$200 + costs (includes one ROW inspection)	
3.	Right-of-Way--Major Utility	\$300 + costs (includes one ROW inspection)	
4.	Additional ROW Inspections	\$60 for each inspection	
5.	Road Cut Permit	\$100 plus pavement mitigation fee	
a.	Pavement Mitigation Fee	Approximate Remaining Years	Fee per sq. ft.
		0-4 Years	No fee
		5-7 Years	\$4.30
		8-10 Years	\$6.00
		11-15 Years	\$8.50
6.	30-day extension of expired right-of-way permits	\$11.00	
		½ of original permit fee	

<b>C.</b>	<b>LAND USE FEES</b>	<b>FEE</b>	
1.	Short Subdivision		
a.	Preliminary Plat	\$1,500 base plus \$100/lot + costs	
	Final Plat	\$1,100 base plus \$50/lot + costs	
2.	Formal Subdivision		
a.	Preliminary Plat	\$2,000 base plus \$100/lot + costs	
	Final Plat	\$1,500 base plus \$50/lot + costs	
3.	Variance	\$1,000 plus costs	
4.	Administrative Variance	\$500 plus costs	
5.	Conditional Use Permit	\$1,000 plus costs	
6.	Boundary Line Adjustment	\$500 plus costs	
7.	Comprehensive Plan Amendment		
a.	Site Specific	\$1,000 plus costs	
	Text Amendment	\$1,000 plus costs	
8.	Zoning Ordinance Amendment	\$1,000 plus costs	
9.	Wireless Facility Fee	\$4,000 plus costs	
10.	Appeals	\$500 plus costs	
11.	SEPA	\$500 plus costs	
12.	Code Interpretation	\$100 plus costs	
13.	Site Plan Review	\$250	

<b>D.</b>	<b>LICENSES/OTHER FEES</b>	<b>FEE</b>	
1.	Business License	\$50	
		Delinquency fees:	
		15--30 days: \$5.00	
		31--90 days: \$10.00	
2.	Home Occupation License	\$50	
		Delinquency fees:	
		15--30 days: \$5.00	
		31--90 days: \$10.00	
3.	Solicitation Permit	\$10 for 2 weeks	
		\$50 for 1 week	
4.	Peddler Permit	\$50 for 1 week	

5.	Lifetime Animal License	\$20.00/replacement tags \$5.00
6.	Sign Permit	Individual: \$50
		2--5 agents: \$100
		6--10 agents: \$200
		10 or more agents: \$300
7.	Sign Retrieval Fee	\$25/sign
8.	Returned Check Fee	\$30
9.	Reproducing Public Records	\$0.15 per page for letter, legal, or 11x17 size copies of public records
		Actual cost for larger copies or scans
		\$0.10 per page for letter, legal, or 11x17 size public records scanned into an electronic format
		\$0.05 per each four electronic files or attachments uploaded to email, cloud-based data storage service, or other means of electronic delivery
		\$0.10 per gigabyte for the transmission of public records in an electronic format or for the use of Town equipment to send the records electronically
		The actual cost of any digital storage media or device provided by the Town
		The actual cost of any container or envelope used to mail the copies to the requestor and the actual postage or delivery charge
		Any applicable customized service charges, as described in RCW 42.56.120(4)
		The charges above may be combined to the extent that more than one type of charge applies to copies produced in response to a particular request
The Town may charge a flat fee of up to two dollars for any request as an alternative to fees authorized above when the Town reasonably estimates and documents that the costs allowed under this subsection are clearly equal to or more than two dollars		
10.	Fax	\$0.20/page
11.	Lamination (up to 8.5x11)	\$0.20/page
12.	False Alarms	\$250/each response within 6 months
13.	General Appeals	\$300 plus costs
14.	Large Function Permit	No fee
15.	Outdoor Burning	Prohibited

<b>E.</b>	<b>FACILITY RENTAL</b>	<b>FEE</b>
1.	Resident Rate – Per Day	\$75
2.	Non-Resident Rate – Per Day	\$150
3.	Alcohol Fee	\$50
4.	Refundable Damage/Security Deposit	\$200

<b>F.</b>	<b>VIOLATIONS</b>	<b>PENALTY</b>
1.	Civil violation relating to solid waste	\$300 per violation.
2.	Civil violation listed in specific code sections	As listed in specific code section
3.	All other civil violations	\$100 per violation.
4.	Penalty for work commenced without a permit	Twice the applicable permit fee

- A. The following provisions apply whenever payment for costs is indicated in the fee schedule. In addition, these provisions shall apply if the Town determines that, due to special circumstances, the fixed fee set forth in the fee schedule will not cover the costs of legal, engineering, or other consultant services necessary to process the permit.
1. The costs of legal, engineering, or other consultants are determined by the Town's contracts for services. A copy of the Town's current rate schedule will be provided to permit applicants.
  2. The applicant shall be billed for and shall be required to pay the costs associated with:
    - a. Reviewing an application, including all time spent through the completion of the Town's review process by the Town's final decision-maker;
    - b. Administrative appeals of the application; and
    - c. A project or proposal that is revised following issuance of a decision on a land use or development application.
  3. The costs shall be required to be paid in full prior to the Town issuing any staff report, recommendation or decision on the application.
  4. If any bill sent to the applicant or other responsible party for the payment of legal, engineering, or other consultant costs is not paid in full by the end of the billing month, interest shall accrue on the unpaid balance on the first day of the next month at the rate of twelve percent per annum.
- B. Right-of-Way. The criteria for determining the category of a right-of-way permit are listed in 12.04.020 (C).
- C. Reproducing public records
1. The Town finds that calculating the actual costs of providing paper or electronic copies of public records would be unduly burdensome because of the complexity of factors involved in calculating such a charge. The Town will therefore charge fees for providing copies of public records in accordance with RCW 42.56.120, as set forth in Section 3.32.010.
  2. Actual reproduction cost shall be charged for copies or scans which the Town is unable to reproduce in-house. The charge is the amount necessary to reimburse the Town for its actual costs incident to such copying and will be based on the costs charged by the off-site vendor or copying service. The Town may, at its discretion, choose to send large or complex copy jobs to outside vendors even when the Town can complete the job in house when doing so would conserve resources. In this case, the charge will be based on the total charge imposed by the off-site copying service.